

February 03, 2026  
6:30 p.m.  
2354 State Route 434  
Apalachin, New York

A. Call to order, roll call, the Pledge of Allegiance

Council:

Present Supervisor Gary Hellmers., Dean Morgan, Craig Jochum,  
Jonathan Marks, Emily Rush McClintock

Absent: none

Department Heads:

Present: Irene Graven, Town Attorney  
Pam Brown, Town Clerk  
Rick Pedro, Sole Assessor  
Bill Carrigg, Planning & Zoning Administrator  
Phil Baker, Parks Maintenance Supervisor

Absent: Mark Clark, Highway Supervisor  
Tyson Stiles, Director of Utilities  
Peter Gordon, Town Historian

The Supervisor called the meeting to order, the Clerk called the roll, and Councilmember Jochum led the Pledge of Allegiance.

B. Minutes of the previous meeting

Minutes of the January 20, 2026 stand as presented.

C. Consideration of bids-None

D. Public Hearings- None

E. Reports of Department Heads

Phil Baker, Parks Maintenance Supervisor-Working on mower maintenance and calling season campers. Phil would like to order the new mower that was budgeted for this year. The order for the mower is contingent upon having the make, model, and serial number at the February 17, 2026 meeting.

Bill Carrigg, Planning & Zoning Administrator- Coming to the end of setting up the new website. Cutting video's and photo's. Meeting with department heads to make sure information is correct for each department. Clerk's office will be doing their own postings. Agriculture & Markets has sent out new polices and procedure for Dog Control. The new policies and procedures have been put into binders and each control officer will be given a

binder. The officer will sign that they have read the policies and procedures and understand them. DEC has been given permission to walk the Town's property along the creek in Apalachin to look for Otters. This will take place in the spring. Bill has been working on a grant with Soil & Water called Trees for Tributaries. This would involve planting trees on flood plain properties that were FEMA buyouts. The trees would help with storm water and soak up more water if a flood event were to occur. This will involve approximately 15 properties. Property owners next to the FEMA properties will be mailed a letter informing them what is going on. NYSEG is asking for permission to access 115 Glann Rd. where the Town's water tank is located. NYSEG will be checking their new Power Project Upgrade. Bill will need to give them access as he is the only one available during the day. NYSEG is also requesting to renew the contract that gives them permission to access this property. Irene Graven, Town Attorney, will review this.

Rick Pedro, Sole Assessor – Assessor's office will continue to collect exemptions until March 01, 2026. NYS sent out 900,00 letters to elderly property owners regarding income qualifications for the STAR program. This letter directed them to a web site that did not have the required application, this caused a lot of foot traffic in the Assessor's office. Rick is working with the state to get the required forms on the website.

Pam Brown, Town Clerk & Tax Receiver – Approximately 50% of the Tax Warrant has been collected in January. There are still three months left to collect.

Irene Graven, Town Attorney- No report

Supervisor Hellmers-A letter of request was received from the Board of Elections to use the Shared Services Building for the Tuesday, June 23, 2026 Primary election and the Tuesday, November 03, 2026 General election. Supervisor Hellmers signed the request and the letter is on file in his office. The Town Clerk's December report is on file in the Supervisor's office. An up to date Budget is on file in the Supervisor's office.

F. Privilege of the floor-

Rose Howard, Tioga Terrace- The roads looked great after the recent snow storm. The only thing that attention was brought to was the amount of snow that was left on the corners of the intersections.

G. Presentation of Petitions, Communications, Notices and Transfers- none

H. Abstracts- **At this time a motion was made by Councilmember Morgan to approve the abstract as presented. The motion was seconded by Councilmember Marks and unanimously carried on a Roll Call Vote.**

AO-General Fund	\$20,261.18
BO-General Fund-Town Outside	4,404.77
DB-Highway-Town Outside	74,840.64
FO-Water Districts	8,929.59
FA-Route 38 Water	2.31
GO-Sewer Districts	17,504.07
GA-Route 38 Sewer	<u>2.29</u>

**\$125,944.85**

I. Unfinished Business-

1. Water Pollution Control Plant #1- Some have not been happy with the price of the Water Control Plant #1. Supervisor Hellmers was in contact with CPL and they were able to lower the price of the contract by \$44,000.00. **A motion was made by Councilmember Morgan to sign the revised Water Pollution Control Plant #1 contract. The motion was seconded by Councilmember Marks and unanimously carried.**

J. Reports of Standing Committees-

Councilmember Jochum- Mark Clark does a great job of communicating.

Councilmember Morgan- Wanted to say thank you for the support with CPL.

This contract has been a long time in the making.

Councilmember Marks- None

Councilmember McClintock- None

K. Presentation of Resolutions, Motions and New Business- none

L. Second Privilege of the floor- No one wished to speak at this time.

M. Executive Session if needed

\*At this time Supervisor Hellmers requested Attorney/Client.\*

N. Adjournment

**Motion made by Councilmember Morgan to adjourned at 6:52 p.m.**

Respectfully submitted,

Pam Brown, Town Clerk

